



**Rancocas Nature Center**  
**794 Rancocas Road, Westampton, NJ 08060**  
**Job Description**

**Position Title:** **2024 Part-time Seasonal Environmental Educator** (approx. 18 hours per/week)  
**Location:** **Rancocas Nature Center, Westampton, NJ 08060**  
**Reports To:** **Sanctuary Director**  
**Job Classification** **Seasonal: Tuesday, Wednesday & Thursday, June 25 to August 15**  
(specific dates/hours TBD)

**JOB DESCRIPTION:** The seasonal part-time environmental educator provides natural science programs and environmental education to summer program participants, and the general public. The environmental educator under the direction of the sanctuary director, takes part in programming and the operation of a nature center and its trails. The environmental educator takes an active role in promoting the Rancocas Nature Center as a membership-based, non-profit environmental organization.

**MAJOR RESPONSIBILITIES:**

**Educational Programming and Visitor Services**

- Plan, develop, and conduct natural history programs for summer nature programming
- Maintain lesson plans, educational materials and all other related programming information
- Interact with visitors to the center through answering inquiries about the natural world and the center, as needed

**General**

- Interact with staff, volunteers, and the public as necessary
- Help with care and maintenance of the grounds, gardens, and trail system, as needed
- Strive to increase Rancocas Nature Center membership base, as appropriate
- Assume additional responsibilities related to the nature store, resident animals, visitors, and RNC grounds, as needed

**Knowledge/Skills**

- Excellent interpersonal skills including the ability to accept direction and constructive criticism
- Team player
- Punctual with effective time management skills
- Excellent oral and written skills required
- Strong computer and internet skills; proficient in Microsoft Office Professional
- Ability to work outdoors and hike 2-4 miles

**Qualifications**

- B.A. or B.S., with major in science, environmental science or science education preferred, but not required
- Demonstrated knowledge of natural history of NJ
- Experience teaching in a nature center setting or its equivalent
- Valid First Aid and CPR certificate (to be provided by the Rancocas Nature Center).
- Must have reliable transportation, have the physical capacity to walk throughout the land and buildings of the sanctuary, and be able to move materials and to lift 25 lbs.

**Starting Date:** Thursday, June 13, 2024 (or acceptable alternative)

**Salary:** Competitive and commensurate with experience

**Application Deadline:** Friday, May 10, 2024

Qualified individuals may apply by emailing resumes with cover letters to: Susan Buffalino at [susan.buffalino@rancocasnaturecenter.org](mailto:susan.buffalino@rancocasnaturecenter.org).

**The Rancocas Nature Center does not discriminate on the basis of gender, age, race, sexual orientation, or religious affiliation. The Rancocas Nature Center is an equal opportunity employer.**